



Instructional Guide

How does EasyBib make research easier?

Citation Generation

- Easily create a bibliography in MLA, APA, and Chicago styles
- Export to Word fully formatted
- Create in text citations, and tag and sort citations

Note Taking

- Two systems: virtual note cards and Cornell Note taking
- Create an outline
- Group, tag, and associates notes with your outline and sources

Registering with IP authentication



1. Click the register link

2. Register and create an account with EasyBib

Register on Easybib

* Fields marked with an asterisk are required.

E-mail address:*

Password:*

First name:

Last name:

School:

Grade:

Year of birth:

Zip code:

Gender: Female Male

Your college/university subscribes to our premium services. You will automatically get these services free when you sign up.

Yes! I want to be e-mailed EasyBib's monthly news & promotions!

Registering from IP authenticated school computers instantly gives you premium feature access. Register at any point to create a premium account, save your work, and access it from anywhere!

Getting started

EasyBib
Write Smart.

Projects | Notebook BETA | Bibliography | Citation guide

Edit Profile | Payments & Settings | Coupon Codes | You

My projects (formerly My Lists)

[+ Create a new project](#) | [View all sources](#) | [Upload citations](#)

[Organize checked projects](#)

<input type="checkbox"/>	Bataan HOB	Bibliography	MLA APA CHI	Count	Notebook	October 12th, 2010	Edit
<input type="checkbox"/>	US Soviet Views	Bibliography	MLA APA CHI	Count	Notebook	October 12th, 2010	Edit

This is the project management page. From here you can create, manage, and view projects. Start by clicking “Create a new project”

Creating a new project

EasyBib
Write Smart.

Projects Notebook BETA Bibliography Citation guide

New project

Name your project:

Default style:

MLA 6

MLA 7

APA

Chicago/Turabian

Create

Then click "Create"

To start your project, give it a title **The title of research paper is a good title to use.**

Next, select the desired citation style (don't worry if you pick the wrong one, you can always change it later automatically)

At PCA&D we use MLA 7 citation style

Starting a bibliography

The screenshot shows the EasyBib website interface. At the top, there is a navigation bar with tabs for 'Projects', 'Notebook BETA', 'Bibliography', and 'Citation guide'. Below the navigation bar, there are links for 'Edit Profile', 'Payments & Settings', and 'Coupon Codes'. The main content area is titled 'My projects (formerly My Lists)'. It features a 'Create a new project' button, 'View all sources', and 'Upload citations' buttons. Below these buttons is a dropdown menu for 'Organize checked projects'. The project list includes three entries: 'Bataan HOB', 'US Soviet Views', and 'New Project'. The 'New Project' entry is highlighted with a red box, and an arrow points to the 'Bibliography' link for that project.

Project Name	Format	Style	Count	Project Type	Date	Action
<input type="checkbox"/> Bataan HOB	Bibliography	MLA APA CHI	Count	Notebook	October 12th, 2010	Edit
<input type="checkbox"/> US Soviet Views	Bibliography	MLA APA CHI	Count	NOTEBOOK	October 12th, 2010	Edit
<input type="checkbox"/> New Project	Bibliography	MLA APA CHI	Count	Notebook	February 4th, 2011	Edit

To start creating citations for this project, just click “Bibliography”

Your new project has been created and appears at the bottom of your list

Selecting a source type to cite

The screenshot shows the EasyBib website interface. At the top, the logo reads "EasyBib Write Smart." Below it is a navigation bar with tabs: "New Project", "Projects", "Notebook BETA", "Bibliography", and "Citation guide". Under the "Bibliography" tab, there is a row of source type tabs: "Website", "Book", "Newspaper", "Journal", "Database", and "All 58 options". The "All 58 options" tab is highlighted with a red rectangular box. Below this row is a section for "Cite a" with sub-tabs "Autocite", "Manual entry", and "Help". It features a text input field with the placeholder "Enter website address or keywords to cite." and a "Cite this" button. Further down, the "Your Bibliography" section includes options to "Save as Word Doc" or "Save as Google doc", and a "Sort order" dropdown. Below that, there are options to "Copy & paste", "E-mail", and "Share", along with a "Select: All, None" dropdown and an "Organize checked citations" dropdown. The citation style is set to "MLA 7". A message states "There are no citations in your project." At the bottom, there is a "Show publication placeholders: Yes No (help)" option. A vertical arrow points from the text below to the "All 58 options" tab.

Here is the bibliography start page; from here there are tabs for the most popular sources, as well as a tab for all 58 sources EasyBib supports

Viewing all source types

EasyBib
Write Smart.

New Project | Projects | Notebook BETA | **Bibliography** | Citation guide

Cite a: Website | Book | Newspaper | Journal | Database | **All 58 options**

Close

Most popular	All sources	Executive Order	Music / Audio »
Book »	Advertisement	Federal Bill »	Newsgroup
Journal Article »	Bible »	Federal Report	Newsletter
Magazine Article »	Blog / Podcast	Federal Rule	Newspaper Article »
Newspaper Article »	Book »	Federal Statute	Online Database
Online Database	Brochure	Federal Testimony	Painting
Website »	Cartoon / Comic	Film / Online Video »	Pamphlet
Other	Chapter / Anthology »	Government Publication »	Patent
Write / paste citation	Collection Article	Interview	Photograph
Upload citations	Conference Proceedings »	Journal Article »	Preface / Foreword »
	Congressional Publication »	Lecture / Speech	Press Release
	Court Case	Letter	Raw Data
	Dictionary Entry »	Live Performance	Report
	Digital File	Magazine Article »	Review
	Digital Image	Mailing List	Scholarly Project
	Dissertation »	Manuscript	Software »
	Dissertation (abstract) »	Map / Chart »	Television / Radio
	E-mail	Microform	Thesis »
	Editorial	Miscellaneous	Website »
	Encyclopedia Article »	Multivolume Work »	

« Automatically search and cite any of the 22 designated sources! »

Clicking on the “All 58 options” tab will expand a pane that provides you with links to forms that will help you cite just about any type of source you may come across

Citing a book

The screenshot shows the EasyBib interface. At the top, there are navigation tabs: 'New Project', 'Projects', 'Notebook BETA', 'Bibliography', and 'Citation guide'. Below these, there are buttons for 'Cite a:' with options: 'Website', 'Book', 'Newspaper', 'Journal', 'Database', and 'All 58 options'. The 'Book' option is selected. Underneath, there are tabs for citation styles: 'Autocite', 'Manual entry', and 'Help'. The 'Autocite' tab is active, and there are sub-tabs for 'MLA', 'APA', and 'Chicago/Turabian'. A search input field contains the text 'catcher in the rye'. To the right of this field is a 'Cite this' button. Below the search field, a list of search results is displayed. Each result includes the title 'The catcher in the rye', the author 'J. D. Salinger', the publisher 'Little, Brown', and the year. The 1991 edition is highlighted with a red box around its 'Select »' button. At the bottom of the search results, there is a red banner that says 'Source not found? Cite it manually! »'. The footer of the search results area says 'Search results brought to you by WorldCat'.

EasyBib allows users to automatically format book citations by simply entering a title, keyword or ISBN. EasyBib offers auto-citing for 22 of the 58 sources

Enter your search term, find the appropriate edition from the list, click “select”, and...

Citing a book

The fields are automatically filled in for you!

Cite a Book [Help](#) MLA 6 | **MLA 7** | APA | Chicago/Turabian Your library

Just fill out what you know. We'll format it correctly.

Search for your book: New! Search by book title, keywords, or ISBN! powered by WorldCat

Please confirm or modify the information below! We get our data from outside sources, so please double-check.

Medium: In print Website Online database Other (ebook)

Citing:

Contributors: First MI Last / corp.

[+ Add another contributor](#)

In print publication info

Source title:

Advanced info:
Vol. Edition Series

Publication info:
Publisher City Year

LearnCite (beta): Learn how to cite while you write!

Salinger, J. D. *The Catcher in the Rye*. Boston: Little, Brown, 2001. Print.

Add any author(s), editor(s), translator(s), or compiler(s). See contributor details.

- Order the contributors in EasyBib in the same order they appear on the source
- Provide the contributor name as it appears on the source. Do not, for example, abbreviate a name with initials if given in full

Be sure to make sure the information is correct

Select the correct medium & add additional info

The "LearnCite" feature shows you where different elements are placed within the citation, and highlights specific rules such as those around capitalization

Click the "Create citation" button, and...

Building your list

The screenshot shows the EasyBib website interface. At the top, there's a navigation bar with tabs for 'New Project', 'Projects', 'Notebook BETA', 'Bibliography', and 'Citation guide'. Below this, there's a 'Cite at:' section with buttons for 'Website', 'Book', 'Newspaper', 'Journal', 'Database', and 'All 58 options'. The 'Website' button is selected. Below that, there's a section for citation styles: 'Autocite | Manual entry | Help' and 'MLA | APA | Chicago/Turabian'. A text input field contains 'Enter website address or keywords to cite.' and a 'Cite this' button is next to it. Below the input field, a green message says 'Citation added:' followed by the citation: 'Salinger, J. D. *The Catcher in the Rye*. Boston: Little, Brown, 2001. Print.' and links for 'See in list | Edit citation'. Below this, there's a 'Your Bibliography' section with buttons for 'Save as Word Doc' and 'Save as Google doc'. There are also buttons for 'Copy & paste', 'E-mail', and 'Share', and a 'Sort order' dropdown. Below that, there's a 'Select:' section with 'All, None' and 'Organize checked citations' dropdown. Below this, there's a list of citations. The first citation is 'Faulkner, William. *The Sound and the Fury*. New York: Modern Library, 1992. Print.' with 'Book' and 'Tags | Parenthetical | Edit | Delete' options. The second citation is 'McCarthy, Cormac. *The Road*. New York: Alfred A. Knopf, 2006. Print.' with 'Book' and 'Tags | Parenthetical | Edit | Delete' options. The third citation is 'Salinger, J. D. *The Catcher in the Rye*. Boston: Little, Brown, 2001. Print.' with 'Book' and 'Tags | Parenthetical | Edit | Delete' options. This third citation is highlighted with a red border. At the bottom, there's a 'Show publication placeholders: Yes No (help)' option.

Your citation is automatically formatted and added to your list. **Always double check the results for accurateness .** Continue the process to build your

Citing a website

Cite a Website [Help](#) [MLA 6](#) | [MLA 7](#) | [APA](#) | [Chicago/Turabian](#)

Just fill out what you know. We'll format it correctly.

Enter Web address: [Autocite!](#) [New URL](#)
Enter URL or keywords to search for your site.

Please confirm or modify the information below!
We get our data from outside sources, so please double-check.

Medium: **Online**

Source type: [Change the source type if necessary.](#)

Article title:

Contributors: [Remove](#)
First MI Last / corp.

[+ Add another contributor](#)

Online publication info

Website title:

Publisher / sponsor:

URL:
Note: MLA 7 says to leave out the URL unless the source cannot be located without it, or if your instructor requires it

Electronically published:
Day Month Year

Date accessed: [Today](#)
Day Month Year

[Add Annotation](#) [Website Quality Checklist](#)

[Create Citation](#)

You can automatically format a website by simply entering a URL. EasyBib will grab the data from the site and automatically fill in the form

Be sure to make sure all of the information is correct and fill in any empty fields

Information literacy for websites

Enter Web address: [Autocite!](#) [View URL](#)
Enter URL or keywords to search for your site.

en.wikipedia.org is not credible. [Learn more »](#)

Please confirm or modify the information below!
We get our data from outside sources, so please double-check.

Medium: **Online**

Source type: [Change the source type if necessary.](#)

Article title: [?](#)

Contributors: **Author** [Remove](#)
First MI Last / corp.

[+ Add another contributor](#)

Online publication info
Website title:

Enter Web address: [Autocite!](#) [View URL](#)
Enter URL or keywords to search for your site.

en.wikipedia.org is not credible. [Close](#)

Author	User generated Hide criteria
	Who is providing the information?
	What do you know about them and their credentials?
	Are they an expert?
	Can you find out more and contact them?
	Search for author or publisher in search engine. Has the author written several publication on the topic?
Publisher	Yes - publisher who is credible, but doesn't take responsibility Show criteria
Bias	Sometimes Show criteria
Citations	Questionable citations and or related links Show criteria
Accuracy	Varies Show criteria
Complete	Varies Show criteria
Currency	Yes - But potentially outdated Show criteria
Design	Average Show criteria

EasyBib has analyzed the most cited websites and will let you know what sources are credible to cite, what aren't, and what are in the middle

EasyBib will show you criteria on how the website was evaluated, and how you can evaluate the website as a credible source to use in your research

Source guide

The screenshot shows a web interface for citing a website. At the top, there is a navigation bar with links for 'Cite a Website', 'MLA 6', 'MLA 7', 'APA', and 'Chicago/Turabian'. A 'Help' link is highlighted with a red box and an arrow pointing to it. Below the navigation bar, there is a text input field for the web address, which contains 'http://www.cnn.com/2011/TRAVEL/0'. To the right of the input field are buttons for 'Autocite!' and 'View URL'. A sidebar on the right lists 'Articles and Databases', 'WorldCat', and 'Credo Reference'. The main content area is titled 'SOURCE GUIDE' and contains a 'Website' section. It asks the user to 'Choose a source type that resembles your source:' and lists several options: 'A website article', 'A blog entry', 'An online newspaper article', 'An article from an online database', and 'An online magazine article'. Each option includes a brief definition and a link to 'examples'.

Cite a Website **Help** ←

Just fill out what you know. We'll format it correctly.

Enter Web address: [Autocite!](#) [View URL](#)

SOURCE GUIDE [Close](#)

Website

Choose a source type that resembles your source:

A website article
A collection of online informational pages on the world wide web that typically covers related topics and has a URL [\[examples\]](#)

Examples:

- Articles from *About.com*
- "Youtube Increases Video Limit to 15 Mintues" from *Mashable.com*
- Articles from *Buzzle.com*

A blog entry
A website with regular entries that allows commentary and discussion. Often considered to be like an online diary [\[examples\]](#)

An online newspaper article
A daily or weekly publication that contains news often featuring articles on political events, crime, business, art/entertainment, society and sports [\[examples\]](#)

An article from an online database
A structured, electronic collection that may contain full-text articles, abstracts, and data amongst other sources. Typically requires subscription access and is searchable. Large database providers include EBSCO, ProQuest, and Gale [\[examples\]](#)

An online magazine article
A publication that is issued periodically and contains items such as articles, essays, poems, and pictures. Magazines are typically not academic

Not sure if you're at the correct form for your specific source?

Click the Help link, which is on all 58 forms and the tab menu

The source guide will give you suggestions, definitions and examples of specific source types and then re-direct you to the appropriate form

Manual entry and annotations

EasyBib
Write Smart.

New Project | **Projects** | **Notebook BETA** | **Bibliography** | **Citation guide**

Cite a Website [Help](#) MLA 6 | **MLA 7** | APA | Chicago/Turabian

Just fill out what you know. We'll format it correctly.

Enter Web address: **Autocite!** [View URL](#)
Enter URL or keywords to search for your site.

Medium: **Online**

Source type:
Change the source type if necessary.

Article title:

Contributors: [Remove](#)
First MI Last / corp.

[+ Add another contributor](#)

Online publication info

Website title:

Publisher / sponsor:

URL:
Note: MLA 7 says to leave out the URL unless the source cannot be located without it, or if your instructor requires it

Electronically published:
Month

Date accessed: [Today](#)
Day Month Year

[Add Annotation](#) [Website Quality Checklist](#)

[Create Citation](#)

If you prefer, or if your information cannot be automatically found, you can manually enter the data for your citation. Enter as much information as you can. EasyBib will automatically format it for you

You can add annotations to any citation

Citation guide

Can't view this document? [Download this section.](#) Librarians: Learn about our [school subscriptions.](#)

Structure: Last, First M. "Website article." *Website*. Publisher, Date published.
Web. Date accessed. <URL>.

Website name: BNET

Website article: Bad Strategy: At E3, Microsoft and Sony Put Nintendo On the Defensive

Date published: By Damon Brown | Jun 14, 2010

Author: Nintendo (NTDO) is headed to a crisis point.

Article footer: Often contains website publisher information
© 2010 CBS Interactive Inc. All rights reserved.

Need help understanding and finding information?

Clicking on the "Citation Guide" tab will take you to a page that defines key sources, and using examples, shows you the location of different data elements

Importing citations from databases

Cite a: [Website](#) [Book](#) [Newspaper](#) [Journal](#) [Database](#) [All 58 options](#) Close

Most popular

- [Book »](#)
- [Journal Article »](#)
- [Magazine Article »](#)
- [Newspaper Article »](#)
- [Online Database](#)
- [Website »](#)

Other

- [Write / paste citation](#)
- [Upload citations](#)

All sources

- [Advertisement](#)
- [Bible »](#)
- [Blog / Podcast](#)
- [Book »](#)
- [Brochure](#)
- [Cartoon / Comic](#)
- [Chapter / Anthology »](#)
- [Collection Article](#)
- [Conference Proceedings »](#)
- [Congressional Publication »](#)
- [Court Case](#)
- [Dictionary Entry »](#)
- [Digital File](#)
- [Digital Image](#)
- [Dissertation »](#)
- [Dissertation \(abstract\) »](#)
- [E-mail](#)
- [Editorial](#)
- [Encyclopedia Article »](#)

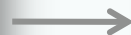
Executive Order

- [Federal Bill »](#)
- [Federal Report](#)
- [Federal Rule](#)
- [Federal Statute](#)
- [Federal Testimony](#)
- [Film / Online Video »](#)
- [Government Publication »](#)
- [Interview](#)
- [Journal Article »](#)
- [Lecture / Speech](#)
- [Letter](#)
- [Live Performance](#)
- [Magazine Article »](#)
- [Mailing List](#)
- [Manuscript](#)
- [Map / Chart »](#)
- [Microform](#)
- [Miscellaneous](#)
- [Multivolume Work »](#)

Music / Audio »

- [Newsgroup](#)
- [Newsletter](#)
- [Newspaper Article »](#)
- [Painting](#)
- [Pamphlet](#)
- [Patent](#)
- [Photograph](#)
- [Preface / Foreword »](#)
- [Press Release](#)
- [Raw Data](#)
- [Report](#)
- [Review](#)
- [Scholarly Project](#)
- [Software »](#)
- [Television / Radio](#)
- [Thesis »](#)
- [Website »](#)

« Automatically search and cite any of the 22 designated sources! »



Import Database Files (See demo videos)

Upload your file (.ris, .txt, & .bib only)

No file chosen

Import to the following list:

This feature is in beta. Please [contact us](#) with any issues.

Instructions

EasyBib lets you upload citation files from third-party databases. Works with any database that offers save & export capabilities.

How to import from: ProQuest, JSTOR, EBSCO, or Gale.

EasyBib currently accepts **Bibtex (.bib)** and **Endnote (.ris)** file formats. You may upload a maximum of **500 citations** per file.

File status

Type	Status	View
Import Journal full.txt	Finished	Show bibliography
Import Thesis test.txt	Finished	Show bibliography

Select "Upload citations" from the "All 58 options" menu

Upload your citations to your list. Click the tutorial links if you need help

Parenthetical citations and footnotes

A screenshot of a citation tool interface. A modal window is open with the following options: Contributors (with a text box containing 'Langbauer'), Title, and Pages (with a text box containing '425-445'). Below these is a section titled 'Copy and paste your citation:' with a text box containing '(Langbauer 425-445)'. At the bottom right of the modal is a link that says 'MLA parenthetical rules'. The background shows a list of citations with a 'Parenthetical' button highlighted in a red box.

Create parenthetical citations in MLA and APA and adjust what information you'd like to include

A screenshot of a citation tool interface. A modal window titled 'Footnotes Wizard' is open. It contains instructions: 'To use the wizard, type in the page number you are citing in the box below. The citation will update based on your page. If you want to save the footnote for later use, just click Save.' Below this is a text box for 'Specific page you are citing:' with '34' entered. A preview box shows the resulting footnote: 'Mary Karen. Laurenson, *Reproductive Strategies in Wild Female Cheetas*. (University of Cambridge, 1992), 34.' There is a 'Save' button and a note '(to copy footnote, just select the text and hit Ctrl + C)'. Below is a 'Footnote history' section showing a previous entry: 'Mary Karen. Laurenson, *Reproductive Strategies in Wild Female Cheetas*. (University of Cambridge, 1992), 12.' At the bottom, there is a 'Citing multiple footnotes?' section and a list of citations with a 'Footnote' button highlighted in a red box.

Create and save footnotes in Chicago style

Switching citation styles, sorting, and tagging

Sort alphabetically, by source, by tag, and date created

Transitioning between MLA, APA, and Chicago is seamless and automatic

Add tags to organize your citations

The image displays three overlapping screenshots of a web-based bibliography interface. Each screenshot shows a 'Your Bibliography' header with options to 'Save as Word Doc' and 'Save as Google doc'. Below the header are links for 'Copy & paste', 'E-mail', and 'Share', and a 'Sort order' dropdown menu. A 'Select: All, None' button and an 'Organize checked citations' dropdown are also present. The citation style is indicated by a series of links: 'MLA 6 | **MLA 7** | APA | Chicago/Turabian' in the top screenshot, 'MLA 6 | MLA 7 | **APA** | Chicago/Turabian' in the middle screenshot, and 'MLA 6 | MLA 7 | APA | **Chicago/Turabian**' in the bottom screenshot. The bottom screenshot also shows a list of citations with checkboxes and action links (Tags, Footnote, Edit, Delete) for each entry.

Your Bibliography Save as Word Doc Save as Google doc
Copy & paste | E-mail | Share Sort order
Select: All, None Organize checked citations MLA 6 | **MLA 7** | APA | Chicago/Turabian
 Faulkner, William. *The Sound and the Fury*. New York: Modern Library, 1992. Print.

Your Bibliography Save as Word Doc Save as Google doc
Copy & paste | E-mail | Share Sort order
Select: All, None Organize checked citations MLA 6 | MLA 7 | **APA** | Chicago/Turabian
 Faulkner, W. (1992). *The sound and the fury*. New York: Modern Library.

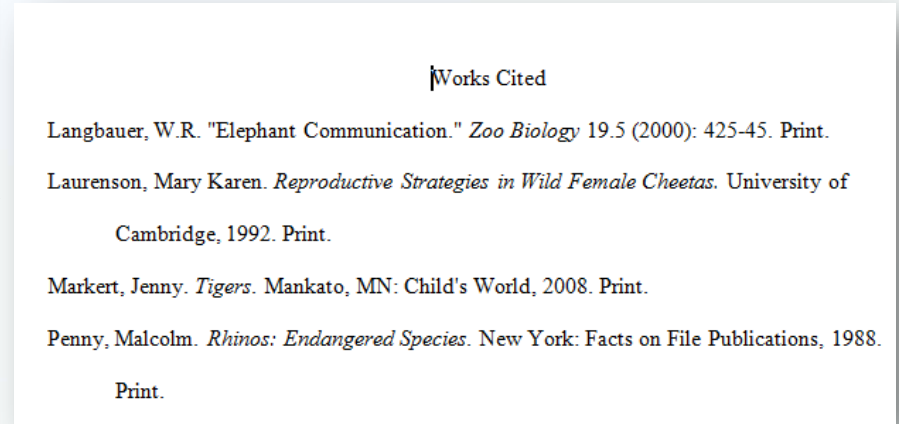
Your Bibliography Save as Word Doc Save as Google doc
Copy & paste | E-mail | Share Sort order
Select: All, None Organize checked citations MLA 6 | MLA 7 | APA | **Chicago/Turabian**
 Faulkner, William. *The Sound and the Fury*. New York: Modern Library, 1992.
Book Tags | Footnote | Edit | Delete
 McCarthy, Cormac. *The Road*. New York: Alfred A. Knopf, 2006.
Book Tags | Footnote | Edit | Delete
 Salinger, J. D. *The Catcher in the Rye*. Boston: Little, Brown, 2001.
Book Tags | Footnote | Edit | Delete

Exporting your bibliography

Sharing and exporting your work is easy



The screenshot shows a web interface titled "Your Bibliography". At the top right, there are two buttons: "Save as Word Doc" and "Save as Google doc", both highlighted with a red box. Below these, on the left, are three buttons: "Copy & paste", "E-mail", and "Share", also highlighted with a red box. The interface includes a "Sort order" dropdown menu, a "Select: All, None" button, and a "Organize checked citations" dropdown. There are three citation entries, each with a checkbox and a "book" label. The entries are: Faulkner, William. *The Sound and the Fury*. New York: Modern Library, 1992. Print.; McCarthy, Cormac. *The Road*. New York: Alfred A. Knopf, 2006. Print.; Salinger, J. D. *The Catcher in the Rye*. Boston: Little, Brown, 2001. Print. Each entry has "Tags", "Parenthetical", "Edit", and "Delete" links. At the bottom, there is a "Show publication placeholders: Yes No (help)" option.



The screenshot shows a "Works Cited" list with the following entries: Langbauer, W.R. "Elephant Communication." *Zoo Biology* 19.5 (2000): 425-45. Print.; Laurenson, Mary Karen. *Reproductive Strategies in Wild Female Cheetas*. University of Cambridge, 1992. Print.; Markert, Jenny. *Tigers*. Mankato, MN: Child's World, 2008. Print.; Penny, Malcolm. *Rhinos: Endangered Species*. New York: Facts on File Publications, 1988. Print.

You can export your works cited fully formatted to Word or Google Docs. You can also copy & paste, e-mail, or create a unique URL to give to a teacher so they can access your bibliography directly

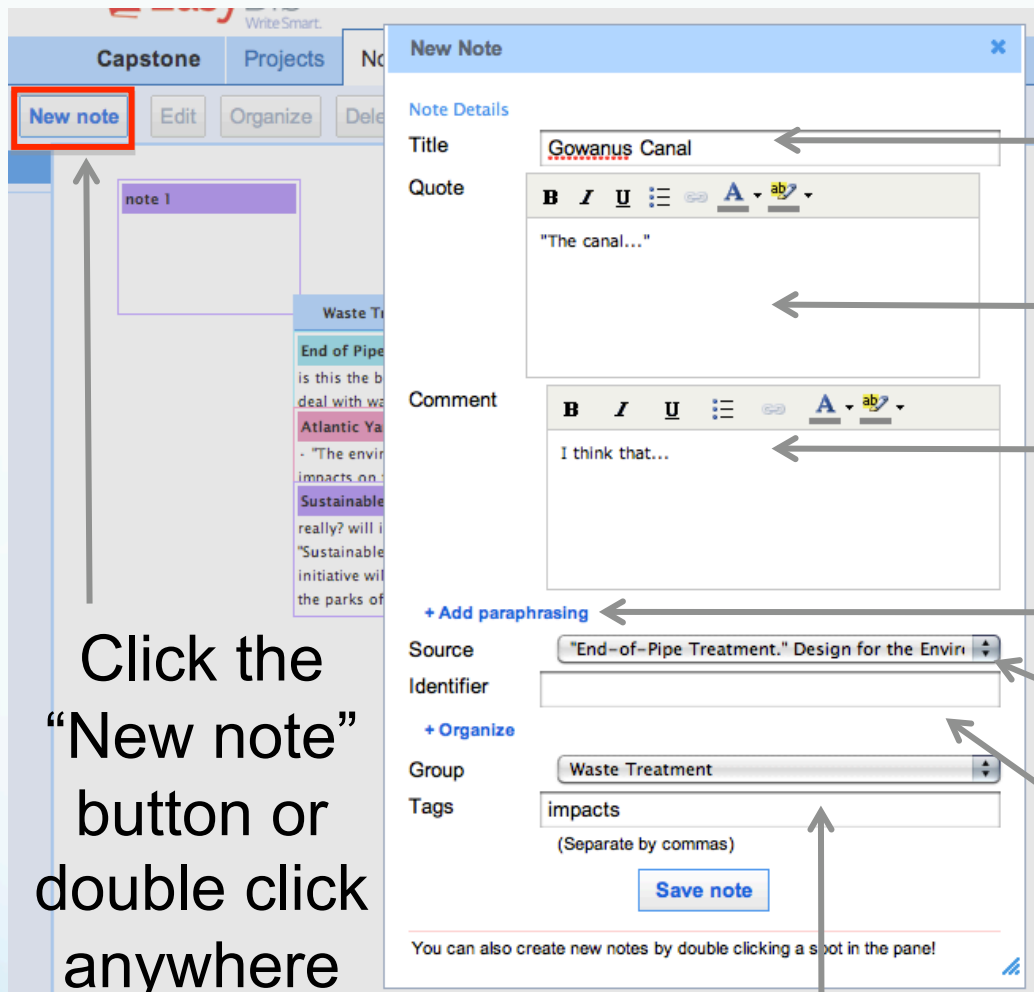
Notebook

The screenshot displays the EasyBib Notebook interface. At the top, there is a navigation bar with links for Control Panel, Projects, Settings, Logout, Librarians, Developers, Help, and Contact. Below this is a secondary navigation bar with tabs for Capstone, Projects, **Notebook BETA** (highlighted with a red box), Bibliography, and Citation guide. A toolbar contains buttons for New note, Edit, Organize, Delete, Print, Saved, New bullet, and Delete. The main content area is divided into three sections: a left sidebar with 'Visualize View' and 'List View' options, a central workspace with a virtual note card titled 'note 1' and a 'Waste Treatment' card, and a right sidebar with an outline titled 'Cleaning up the Gowanus Canal'. The 'List View' sidebar includes options to filter notes by group (All notes by group, Gowanus Canal, Waste Treatment, Uncategorized) and by tag (All notes by tag, impacts, end of pipe, waste treatment, Gowanus Canal, treatment, Uncategorized). The 'Cleaning up the Gowanus Canal' outline includes sections I through VII, with sub-sections A, B, and numbered lists. The central workspace shows a 'note 1' card, a 'Waste Treatment' card with the text 'is this the best way to deal with waste?', and a 'Gowanus Canal' card with the text 'opposite of end of pipe technologv. is this'. There is also a 'Wastewater...' card with the text 'treatment'.

Create virtual note cards, associate notes with your outline, and manage your notes in list format

Access the notebook from the account management page or by clicking the notebook tab

Notebook – Creating a New Note



Click the "New note" button or double click anywhere within the note pane to add a note

Organize your note by putting it in a group or adding tags

Title your note

Copy & paste a quote

Comment on the note

Reword text by paraphrasing in your own words

Associate the note with a source in your bibliography

Add a page number, paragraph number, or URL, to better track information

Notebook – Managing virtual notes

Use the
organize
button to
add colors to
your notes
or groups,
and to
manage tags

Edit by
clicking the
edit button
or double
clicking on
the note or
group

The screenshot shows the EasyBib Notebook interface. At the top, there's a navigation bar with 'Capstone', 'Projects', 'Notebook BETA', 'Bibliography', and 'Citation guide'. Below this is a toolbar with buttons for 'New note', 'Edit', 'Organize', 'Delete', 'Print', 'Saved', and 'New bullet'. The main workspace is a 'Visualize View' showing a collection of virtual notes and groups. On the left, there's a 'List View' sidebar with options to organize notes by group, tag, source, or date. The central workspace contains several notes and groups, each with a colored header and a text area. For example, a note titled 'note 1' is purple, 'Waste Treatment' is blue, 'End of Pipe Treatment' is green, 'Atlantic Yards Arena' is pink, and 'Sustainable Raindrops' is purple. A group titled 'Gowanus Canal' is yellow. A 'Wastewater...' note is grey. On the right, there's a detailed view of a note titled 'Cleaning up the Gowanus' with a hierarchical list structure. An arrow points from the 'Organize' button to the 'note 1' note. Another arrow points from the 'Edit' button to the 'note 1' note. A third arrow points from the 'Organize' button to the 'Gowanus Canal' group. A fourth arrow points from the 'Edit' button to the 'Wastewater...' note. A fifth arrow points from the 'Organize' button to the 'Sustainable Raindrops' note. A sixth arrow points from the 'Edit' button to the 'Sustainable Raindrops' note. A seventh arrow points from the 'Organize' button to the 'Atlantic Yards Arena' note. An eighth arrow points from the 'Edit' button to the 'Atlantic Yards Arena' note. A ninth arrow points from the 'Organize' button to the 'End of Pipe Treatment' note. A tenth arrow points from the 'Edit' button to the 'End of Pipe Treatment' note. A eleventh arrow points from the 'Organize' button to the 'Wastewater...' note. A twelfth arrow points from the 'Edit' button to the 'Wastewater...' note. A thirteenth arrow points from the 'Organize' button to the 'Gowanus Canal' group. A fourteenth arrow points from the 'Edit' button to the 'Gowanus Canal' group. A fifteenth arrow points from the 'Organize' button to the 'note 1' note. A sixteenth arrow points from the 'Edit' button to the 'note 1' note. A seventeenth arrow points from the 'Organize' button to the 'Atlantic Yards Arena' note. A eighteenth arrow points from the 'Edit' button to the 'Atlantic Yards Arena' note. A nineteenth arrow points from the 'Organize' button to the 'Sustainable Raindrops' note. A twentieth arrow points from the 'Edit' button to the 'Sustainable Raindrops' note. A twenty-first arrow points from the 'Organize' button to the 'End of Pipe Treatment' note. A twenty-second arrow points from the 'Edit' button to the 'End of Pipe Treatment' note. A twenty-third arrow points from the 'Organize' button to the 'Wastewater...' note. A twenty-fourth arrow points from the 'Edit' button to the 'Wastewater...' note. A twenty-fifth arrow points from the 'Organize' button to the 'Gowanus Canal' group. A twenty-sixth arrow points from the 'Edit' button to the 'Gowanus Canal' group. A twenty-seventh arrow points from the 'Organize' button to the 'note 1' note. A twenty-eighth arrow points from the 'Edit' button to the 'note 1' note. A twenty-ninth arrow points from the 'Organize' button to the 'Atlantic Yards Arena' note. A thirtieth arrow points from the 'Edit' button to the 'Atlantic Yards Arena' note. A thirty-first arrow points from the 'Organize' button to the 'Sustainable Raindrops' note. A thirty-second arrow points from the 'Edit' button to the 'Sustainable Raindrops' note. A thirty-third arrow points from the 'Organize' button to the 'End of Pipe Treatment' note. A thirty-fourth arrow points from the 'Edit' button to the 'End of Pipe Treatment' note. A thirty-fifth arrow points from the 'Organize' button to the 'Wastewater...' note. A thirty-sixth arrow points from the 'Edit' button to the 'Wastewater...' note. A thirty-seventh arrow points from the 'Organize' button to the 'Gowanus Canal' group. A thirty-eighth arrow points from the 'Edit' button to the 'Gowanus Canal' group. A thirty-ninth arrow points from the 'Organize' button to the 'note 1' note. A fortieth arrow points from the 'Edit' button to the 'note 1' note. A forty-first arrow points from the 'Organize' button to the 'Atlantic Yards Arena' note. A forty-second arrow points from the 'Edit' button to the 'Atlantic Yards Arena' note. A forty-third arrow points from the 'Organize' button to the 'Sustainable Raindrops' note. A forty-fourth arrow points from the 'Edit' button to the 'Sustainable Raindrops' note. A forty-fifth arrow points from the 'Organize' button to the 'End of Pipe Treatment' note. A forty-sixth arrow points from the 'Edit' button to the 'End of Pipe Treatment' note. A forty-seventh arrow points from the 'Organize' button to the 'Wastewater...' note. A forty-eighth arrow points from the 'Edit' button to the 'Wastewater...' note. A forty-ninth arrow points from the 'Organize' button to the 'Gowanus Canal' group. A fiftieth arrow points from the 'Edit' button to the 'Gowanus Canal' group.

Here you can create
virtual notes and
arrange them within
the space by dragging
and dropping

With the bird's-eye-view navigation, you
can look around the entire note space –
so there's plenty of room for all your
information!

Notebook – Using groups

The screenshot shows a notebook interface with a top toolbar containing buttons for 'Organize', 'Delete', 'Print', and 'Saved'. On the left, there are 'Tags' and 'Colors' sections. A group named 'Waste Treatment' is expanded, showing three notes:

- End of Pipe Treatment**: is this the best way to deal with waste? end of pipe waste...
- Atlantic Yards Arena**: - "The environmental impacts on the Atlantic Yards Arena will be detrimental to the
- Sustainable Raindrops**: really? will it? - "Sustainable Raindrops initiative will help clean the parks of New York

Other elements visible include a 'Gowanus Canal' group and a 'Wastewater...' note.

← Group notes by dragging notes, or groups on top of one another. Change the group name by double clicking it

← Double click the group to expand it. You can add and remove notes from the expanded group

Notebook – List view

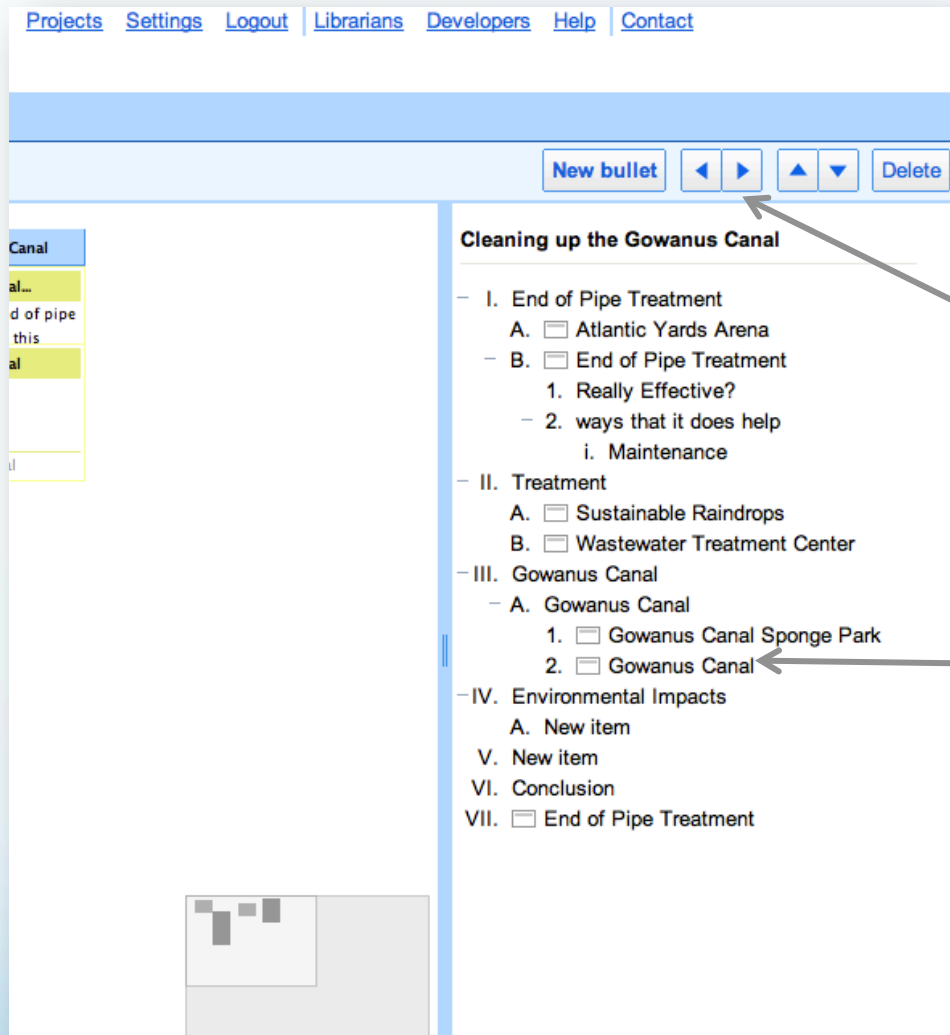
Click list view to see notes in a more expanded, scrolling format. Create and organize new notes in this view as well



View and manage notes based on groups, tags, sources associated with notes, or by the date notes were created

Notes created in the list and visualize view are interchangeable

Notebook – Creating an outline

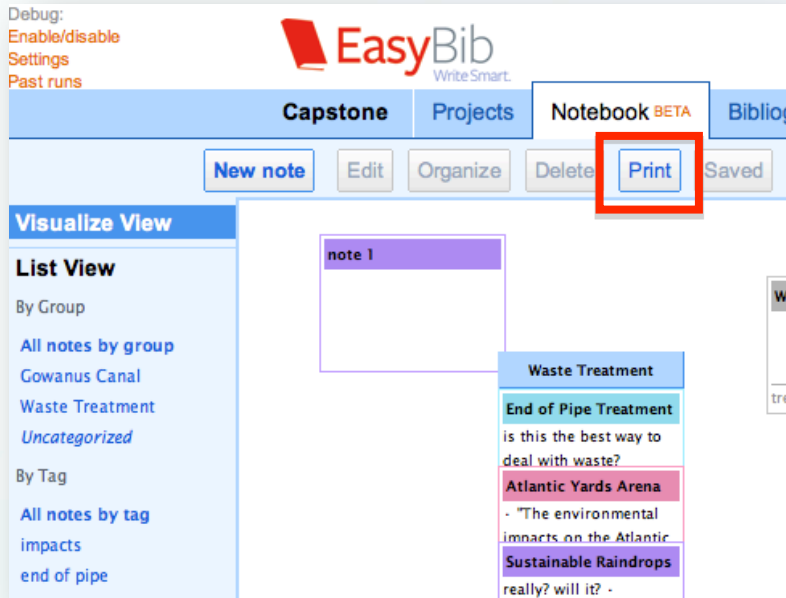


Create an outline of your paper as you take notes and generate ideas

Use the navigation bar to create and move bullets. You can also drag and drop bullets

Drag notes or groups from the notes pane to the outline to associate notes with parts of your paper. You can drag notes and groups both from the visualize and the list view

Notebook – Printing and backing up notes



Debug:
Enable/disable
Settings
Past runs

EasyBib
Write Smart.

Capstone Projects Notebook **BETA** Bibliog

New note Edit Organize Delete **Print** Saved

Visualize View

List View

By Group

- All notes by group
- Gowanus Canal
- Waste Treatment
- Uncategorized

By Tag

- All notes by tag
- impacts
- end of pipe

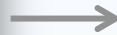
note 1

Waste Treatment

End of Pipe Treatment
is this the best way to deal with waste?

Atlantic Yards Arena
- "The environmental impacts on the Atlantic

Sustainable Raindrops
really? will it? -



Outline

Canal building

1. New item

1. New item

1. New item

1. New item

2. First Group

3. Title

Comment: Comment

Quotes: Quote!

Paraphrasing: Paraphrasing is awesome!

Source:

Identifier: [p12](#)

Tags: Tag1

2. New item

1. Title

Click print to export and back up your notebook. This will open up a webpage where you can easily copy and paste your notes and outline